



LAKE COUNTY BUILD A GENERATION

Building a movement for community health and well-being

Do you care about making sure that all community members in Lake County have access to healthy, affordable food?

Are you responsible? Do you have a positive attitude? Are you a good listener?

Do you know at least 10 people in Lake County who use or have used our community's food resources (such as Double Up Bucks, SNAP, the Community Meal, Meals on Wheels, Lake County School District free or reduced lunch, Senior Center Congregate Meal, etc.) and whom you could interview?

Would you like to play a leadership role in the 2020 Lake County Food Access Plan?

Do you have time in January-September to attend trainings, conduct interviews and focus groups, and participate in developing a plan to improve Lake County community members' access to food?

Would you like to earn \$3000 in extra money for your work and expertise?

Then consider being a Contract Food Access Community Connector for Lake County Build a Generation!

Please return this to Mara Gwin, Lake County Build a Generation Resource and Organizational Development VISTA at mara@lcbag.org or drop it off at Lake County Build a Generation, 825 W 6th Street, Leadville, Colorado.

RFP FOR CONTRACT FOOD ACCESS COMMUNITY CONNECTORS TO ASSIST WITH THE 2020 LAKE COUNTY FOOD ACCESS PLAN

Lake County Build a Generation and the Lake County Food Access Coalition are seeking contract food access community connectors to assist with the research phase of the 2020 Lake County Food Access Plan in February-September of 2020.

ABOUT LAKE COUNTY BUILD A GENERATION

Lake County Build a Generation (LCBAG) is a Lake County nonprofit working to build a movement for community health and well-being in Lake County. We are passionate about youth, families, seniors, health, and the success of our community. For more information, please visit www.lcbag.org.

The Lake County Food Access Coalition (LCFAC) is a group of Lake County agencies and community members who are working to build a community in which healthy food is affordable, available, and in demand by consumers, particularly for those at or below 200% of the poverty level.

DELIVERABLES FOR CONTRACT FOOD ACCESS COMMUNITY CONNECTORS

- Attend a three-session orientation and training.
- Work with LCBAG staff and members of the Food Access Coalition to conduct 2 focus groups, each with at least 5 community members who use our community's food resources (such as Double Up Bucks, SNAP, the Community Meal, Meals on Wheels, Senior Center Congregate Meal, Lake County School District free or reduced lunch, etc.)
- Work with LCBAG staff and members of the Food Access Coalition to conduct 2 interviews with key food producers and providers in our community (such as owners or managers of food retail businesses, community members who manage or cook for our community meals, etc.).
- Conduct regular check-ins with LCBAG staff and members of the Lake County Food Access Coalition to ensure the project is on track.
- Complete an art project (materials and coaching provided!) that communicates what you have learned about Lake County's food system.
- Present your art project at a community meeting about Food Access (may require preparation with LCBAG and/or LCPHA staff).
- Represent the Food Access work and the views of community members in meetings with other stakeholders, as needed. (\$15/hour on an as-needed basis)

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QUALIFICATIONS

- Must have strong connections in the Lake County community and be able to identify at least 10 community members who have utilized our community's food resources (such as Double Up Bucks, SNAP, the Community Meal, Meals on Wheels, Senior Center Congregate Meal, Lake County School District free or reduced lunch, etc.) to interview.
- Must be able to learn to conduct interviews and focus groups with community members in an objective, unbiased manner.
- Must be positive and collaborative and able to work well with a wide variety of community members, agencies, and stakeholders.
- Must be able to commit to a scope of work in January-September, and be able to conduct interviews and focus groups in February-April.

COMPENSATION

Food Access Community Connectors will be compensated with a stipend completing the scope of work above. Food Access Community Connectors would be able to earn **up to \$3000** for completing the base scope of work, and can earn an additional \$15/hour for work above and beyond the base scope (as mutually agreed upon by LCBAG and community connector). Community connectors will be paid on a monthly basis, based on deliverables completed and upon submission of invoices indicating that deliverables have been completed. While we understand that occasionally a deliverable may be missed (for example, a community connector may be unable to attend a meeting), community connectors should be prepared to deliver a majority—and preferably all—of the deliverables.

Deliverable values:

- Attend three orientation/training sessions regarding the Food Access work. (\$300)
- Schedule, organize and conduct two focus groups with at least 5 community members used our community's food resources (such as Double Up Bucks, SNAP, the Community Meal, Meals on Wheels, Lake County School District free or reduced lunch, Senior Center Congregate Meal, etcetera). (\$1000)
- Schedule, organize and conduct two interviews with community food producers and providers (such as owners or managers of food retail businesses, community members who manage or cook for our community meals, etc.). (\$400)

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- Conduct regular check-ins with LCBAG/LCPHA staff to ensure the project is on track. (\$70/check-in x 12=\$840)
- Complete a Photovoice project. (\$200)
- Present the results of interviews and focus groups and art project at a Community Food Access meeting (may require preparation with LCBAG staff and/or members of the Food Access Coalition). (\$260)
- Represent the food access work and the views of community members who have used food access resources in meetings with other stakeholders, as needed. (\$15/hour on an as-needed basis)

TO APPLY

Proposals are accepted on a rolling basis, but to be in the first round of applicants, please apply by Friday, Feb 7, 2020. To apply, please answer the questions on pages 5-6 and return to Mara Gwin, Resource and Organizational Development VISTA for Lake County Build a Generation at mara@lcbag.org or 825 W 6th Street. For questions, contact Mara at 719-486-4114 x 407 or mara@lcbag.org or Katie Baldassar, Lake County Build a Generation Director, at 719-486-4114 or katie@lcbag.org.

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Please answer the following questions and return the form to the address below.

Please feel free to use additional pages if needed.

1. What is your name, email address (if you have one) and phone number?

1. What is your personal history in Lake County ? What positions have you held in a volunteer, professional, or personal capacity? What organizations are you connected with? How will you identify 10 community members who have had experience with food resources (such as Double Up Bucks, SNAP, the Community Meal, Meals on Wheels, Lake County School District free or reduced lunch, Senior Center Congregate Meal, etcetera) to interview?

2. Please explain how you will demonstrate the following values in the proposed scope of work:

- **Objective** (How will you interview people and bring back **their** opinions rather than **your own**?)

- **Positive** (How will you be a **positive** member of this group?)

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- **Responsible** (What can you tell us about your ability to complete this work **independently** and **on-time**?)

3. What is your availability February-September? What other jobs or commitments do you have during that time? Are there certain times (such as Monday nights or Wednesday afternoons) that you are definitely NOT available?

4. Please list 2 people we can contact for references, their name, relationship to you, and a phone number (and email, if they have one) at which they can be reached.

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